



TECHNICAL MANUAL

X JUNIOR PANAMERICAN SQUASH CHAMPIONSHIP “SERGIO RODRIGUEZ” AND INVITATIONAL JUNIOR CHAMPIONSHIP BOGOTÁ, SEPTEMBER 2012

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TABLE OF CONTENTS

1. PLACE AND DATE
2. COMPETITORS
3. REGISTRATION
 - a. Numerical entries
 - b. Nominal entries
4. VENUE
5. LODGING
6. MEALS
7. TRANSPORT
8. COMPETITION
 - a. Events and Categories
 - b. Medals
 - c. Singles Event
 - d. Doubles Event
 - e. Team Event
 - f. Technical Meeting
9. AUTHORITIES
 - a. Technical Committee
 - b. Technical Director
 - c. Organizing Committee
 - d. Tournament Referee
 - e. Protests
10. SEEDS
11. ATHLETES AGE
12. PROTECTIVE EYEWEAR
13. OFFICIATING
14. UNIFORMS
15. OFFICIAL BALL
16. COMPETITION SCHEDULE
17. MEDICAL INSURANCE
18. OVERVIEW OF THE CITY



1. PLACE AND DATE

The X JUNIOR PANAMERICAN SQUASH CHAMPIONSHIPS will take place In Bogota, Colombia from the 16th to 22th of September 2012 at the Club Guaymaral.

In order to promote and encourage interchange amongst Pan-American countries, an invitational junior championship for younger age-groups will take place from the 18th to 22th.

2. COMPETITORS

National Federations that are full/active members of the FPS may enter athletes into the competition that is not indebted to the FPS by its failure to pay any relevant FPS dues or Championship entry fees.

The annual membership fee is US\$ 650 (six hundred and fifty American dollars), that shall be paid to the FPS prior to the start of the competition.

Wire transfers to be sent to:

JPMorgan Chase Bank, N. A.

TX1-3315

11770 Marsh Lane

Dallas, Texas

Account Name: Federacion Panamericana de Squash

Account #: 955196597

SWIFT #: CHASUS 33

3. REGISTRATION

For the Under 19 category, the FPS established entry fee is as follows:

- US\$1.000 per men's team;
- US\$1.000 per women's team;
- US\$250 for each individual registration, no country can register more than two (2) individual entry fees.
-

This entry fee includes for each delegation one (1) delegate, one (1) coach per team and one (1) FPS endorsed referee.

For the Invitational Championship, there will be a US\$180 fee for each participant (athlete, delegate or coach)



Registration must be made by bank transfer to:

Bank name: Bancolombia

Account name: Federacion Colombiana de Squash

Account number: cuenta corriente 1910 378789-6

Code swift: COLOCOBM

The entry fee includes accommodation, meals, transport and championship t-shirt.

a. Numerical Entries

Each country must confirm the number of entries for each event of the X Junior Pan-American Squash Championships, U19, and for the Invitational Championships, U17, U15, U13 and U11, by midnight Colombia time, sixty (60) days before the start of the event (July 16th 2012). Please sent your completed entries to: frodve@une.net.co

b. Nominal Entries

Each country must provide the names of all of their entries for X Junior Pan-American Squash Championship U19, and for the Invitational Championship U17, U15, U13 and U11, by midnight Colombia time, thirty (30) days before the start of the event (August 16th 2012). Please sent your completed entries to: frodve@une.net.co

4. VENUE

X Junior Pan-American Squash Championship and the Invitational Championship will take place at the Club Guaymaral facilities (Autopista Norte Km 17, Bogota city). The Club has six (6) singles courts, heated swimming pool, cafeteria, restaurant, golf course and many other services.

Web: www.clubguaymaral.com.co

Distance between Hotel and the Club is about 40 minutes (approximately)

5. LODGING

Delegation will stay at the Plenitud Condominium and Fontana Plaza Hotel, with rooms available for 2, 3, 4 or 5 people with restaurant services, bar, cafeteria, gym and sauna. Hotels are located at the north of the city, near the Shopping Mall Unicentro

Hotel Address:

Condominio Plenitud: Calle 127 N°15-36

Fontana Plaza: Avenida 15 N°127-66

The organization will provide accommodation:

- Pan-American Junior Championship U19, from the night of Saturday 15 September through the night of Saturday 22 September.



- Invitational Junior Championship U17, U15, U13 and U11, from the night of Monday 17 September through the night of Saturday 22 September.

6. MEALS

The organization is responsible for the meals of the delegations officially registered for the X Junior Pan-American Squash Championship and the Invitational Championship as follow:

- Breakfast, at the hotel
- Lunch and Dinner, at the Guaymaral Club.

7. TRANSPORT

Once the delegations arrive at the airport El Dorado in Bogota, the organization will provide transport service airport-hotel-airport and the organization also provides transport service during the competitions days.

Time between airport-hotel is about one (1) hour (approximately)

To facilitate this transportation service, countries MUST provide the committee their full itinerary (including arrival day and time and departure day and time, airline, flight number, number of people) TEN (10) DAYS BEFORE ARRIVAL otherwise the committee cannot guarantee this service.

8. COMPETITION

For all matters not covered in this Manual, the FPS rules shall apply.

a. EVENTS AND CATEGORIES

The X Junior Pan-American Squash Championship will be played in U19 in the following categories: Men's Singles, Women's Singles, Men's Doubles, Women's Doubles, Mixed Doubles, Men's Team and Women's Team.

The Invitational Championship will be played in U17, U15, U13 and U11 in the following categories: Men's singles, Women's singles in each category.

Countries may register each athlete in just one category and no more than three (3) events.

b. MEDALS

Medals will be distributed as follows:



EVENT	GOLD	SILVER	BRONZE
U 19 Men's Single	1	1	2
U19 Women's Single	1	1	2
U19 Men's Doubles	2	2	4
U19 Women's Doubles	2	2	4
U 19 Mixed Doubles	2	2	4
U19 Men's Teams	4	4	8
U19 Women's Teams	4	4	8
U17 Men's Single	1	1	2
U17 Women's Single	1	1	2
U15 Men's Single	1	1	2
U15 Women's Single	1	1	2
U13 Men's Single	1	1	2
U13 Women's Single	1	1	2
U11 Men's Single	1	1	2
U11 Women's Single	1	1	2

c. SINGLES EVENT

- In each events (men's and women's) each country may register four (4) athletes maximum
- In Individual events will use PARS (point-a-rally scoring) to eleven (11) points by difference of two and an individual match will be the best of five games, in accordance with WSF rules.
- A direct elimination system shall be applied at The X Pan-American Junior Squash Championship, without consolation round, according of the number of registered players, with any necessary byes if required.
- Double elimination system shall be applied at the Invitational Championship, with consolation round in each category (men's and women's)
- The organization will do everything possible to avoid games between players of the same country in the first round.
- A seeding committee will be formed by the FPS to perform each draw
- The draw will take place at the Technical Meeting on September, Saturday 15th
The Technical Director will define the seeds of the event, taking into account the amount of entries from the different countries and using “the best level possible” as basic criterion for the seeds.



The procedure to follow for such effect, must consider the following criteria:

- Level 1 Men: PSA 1 to 60 – Women: WISPA 1 to 40;
- Level 2 FPS: 1 to 8, results senior event from previous year;
- Level 3 Men: PSA 61 to 120 – Women 41 to 80;
- Level 4 FPS: 9 to 16, results senior event from previous year
- Level 5 Men: PSA 121 to 180 – Women: WISPA 81 to 120;
- Level 6 FPS: 17 to 32, results senior event from previous year
- Level 7: 1 to 8 Junior for last (Under 19) events of: Canadian Junior Open, US Junior Open, Colombian Junior Open and / or South American Junior Open
- Level 8: 9 to 16 Junior for last (Under 19) events of: Canadian Junior Open, US Junior Open, Colombian Junior Open and / or South American Junior Open
- Level 9: 17 to 32 Junior for last (Under 19) events of: Canadian Junior Open, US Junior Open, Colombian Junior Open and / or South American Junior Open
- Level 10: #1 of each country that was not seeded. A draw between them shall be done in case if there is more than 1 player
- Level 11: #2 of each country that was not seeded. A draw between them shall be done in case if there is more than 1 player
- Level 12: #3 of each country that was not seeded. A draw between them shall be done in case if there is more than 1 player
- Level 13: #4 of each country that was not seeded. A draw between them shall be done in case if there is more than 1 player

Note – All Junior Open events as mentioned under Level 7-9 (Canadian, US, Colombian and South American) shall be considered of the same level.

d. DOUBLES EVENT

- Doubles event will be played in U19 only.
- Players may participate in **only one doubles event** (that is, either the mixed or the men's/women's doubles).
- A player may be substituted in a pair no later than an hour prior to the **first** match of the pair. There will be no substitutions allowed after the pair has been defined (one hour prior to the first match).
- Each country will provide doubles team players names to the technical committee.
- In Doubles event shall be applied PARS (point-a-rally scoring) system to eleven (11) points, best of three games.
- A direct elimination system shall be applied at The X Pan-American Junior Squash Championship, without consolation round, according of the number of register players, with any necessary byes if required.



- Seeds for doubles events shall determined by the results from previous Pan-American Junior Championships. Then, the countries not considered herein, will be drawn. The Technical Committee shall determine based on the mentioned results the order of the teams.
- The draw will take place at the Technical Meeting on September, Saturday 15th
- During doubles event it is mandatory that players wear the same uniform representing your country. Countries should have two uniforms in different colors.

e. TEAMS EVENT

- Teams event will be played in U19 only.
- Each country may register one team with four (4) athletes maximum.
- A country can register a team with two (2) athletes, with the absence of the third place.
- Each country should provide teams players names in descending order during the technical committee meeting, this order will be publish on Sunday 16th at 10:00 am, appeals will be received until Tuesday 18th at 12:00 m, then the seeding committee will analyze the provided teams and then publish the official racket order on Tuesday 18th at 4:00 pm.
- Countries can make changes to the racket order at the tournament referee office up to one (1) hour before the beginning of the match in which they want to make the change,.
- The teams events, both men and women, will be carried out in Qualifying pools Round Robin, classifying only one country to play off in order to determine the champion.
- In the Stage 1, if the score is two (2) – zero (0), the third match must be played under the same conditions of the previous matches. At the Stage 2 or play off stage, if the score is two (2) to zero (0) the third game can be played to the best three (3) games or it could not be played, since it does not affect the final result.
- SEEDS: The teams will be seeded using a weight system based on the individual results of every player in the 2011 Pan-American Junior Championship. Every player from every country scores points according to how far the player advances in the individual draw. The strength of every team is determined by the sum of the best three results as achieved by members of every national team in the individual event (only the best three results are considered, so as not to disadvantage those teams with only three players). The Technical Committee shall determine based on the mentioned results the order of the teams.

The points system to establish a seeding for the team event is as follows:

- Every player that reaches the Round of 64 receives one point.



- Every player that reaches the Round of 32 receives an additional point (so that players who reach this round receive 2 points accumulated as the total).
- Every player that reaches the Round of 16 receives an additional point (so that players who reach this round receive 3 points accumulated as the total).
- Every player that reaches the Quarter-finals (Round of 8) receives an additional point (so that players who reach this round receive 4 points accumulated as the total).
- Every player that reaches the Semi-finals receives an additional point (so that players who reach this round receive 5 points accumulated as the total).
- Every player that reaches the Final receives an additional point (so that players who reach this round receive 6 points accumulated as the total).
- The Individual Champion receives an additional point (so that this player receives 7 points accumulated as the total).
- The draw will take place at the Technical Meeting on September, Saturday 15th
- During Team event is mandatory that players wear the same uniform representing your country.
- During the Technical Meeting the order of play for each day of competition will be drawn (1-2-3, 1-3-2, 2-1-3, and 3-1-2).
- All team members must appear at the scheduled start time of the encounter. If a player is not present the other players' must move up the playing order and such match (i.e. now the racket #3) is considered forfeited (W.O or walk-over). That player who arrives at a later time will not be allowed to make part of the team.
- Final Order of Teams in a Group,
All teams will play against one another in a group to establish the order of merit. This will be decided according to the following factors:
 1. First by greater number of encounters (ties) won.
 2. If two teams are equal, then by the result between the teams.
 3. If three or more teams have won the same number of encounters (ties), then by greater number of matches won between these teams.
 4. If two teams still equal, then by the result between the two teams.
 5. If three or more teams still equal, then by greater positive difference between games won and lost.
 6. If two teams still equal, then by the result between the two teams.
 7. If three or more teams still equal, then by greater positive difference between points won and lost.
 8. If two teams still equal, then by the results between the two teams.
 9. Or if more than two teams still equal, then by lottery.



DRAWS

From 6 to 8 Teams:

Two groups are structured (A, B) at the Stage 1. The groups are organized with the following seeds:

- Group A: 1, 3/4, 5/6, 7/8
- Group B: 2, 3/4, 5/6, 7/8

At Stage 2, the 1st and 2nd qualified from each group will play a panel of 4. In winners round 1st and 2nd places are defined. In consolation round the 3rd and 4th places are defined. The panel shall be organized as follows:

- Spot 1 A1
- Spot 2 B2
- Spot 3 A2
- Spot 4 B1

From 9 to 11 Teams:

Three (3) groups are structured (A; B; C) at the Stage 1. The groups are organized with the following seeds:

- Group A: 1,4/5/6, 7/8/9
- Group B: 2, 4/5/6, 7/8/9, 10/11
- Group C: 3, 4/5/6, 7/8/9,10/11

At the Stage 2, the 1st and 2nd qualified from each group will play a panel of 8 with two (2) direct passes (byses). In winners round the 1st, 2nd, 3rd and 4th places are defined.

From 12 to 16 Teams:

Four groups are structured (A, B, C, D) at the Stage 1. The groups are organized with the following seeds:

- Group A: 1, 5/6/7/8, 9/10/11/12, 13/14/15/16
- Group B: 2, 5/6/7/8, 9/10/11/12, 13/14/15/16
- Group C: 3, 5/6/7/8, 9/10/11/12, 13/14/15/16
- Group D: 4, 5/6/7/8, 9/10/11/12, 13/14/15/16

At the Stage 2, the first and second qualified from each group play a panel of 8. In the winners round 1st, 2nd, 3rd, and 4th places are defined.

From 17 to 24 Teams

Six groups are structured (A, B, C, D, E, F) at the Stage 1. The groups are organized with the following seeds:

- Group A: 1, 7/8/9/10/11/12, 13/14/15/16/17/18, 19/20/21/22/23/24



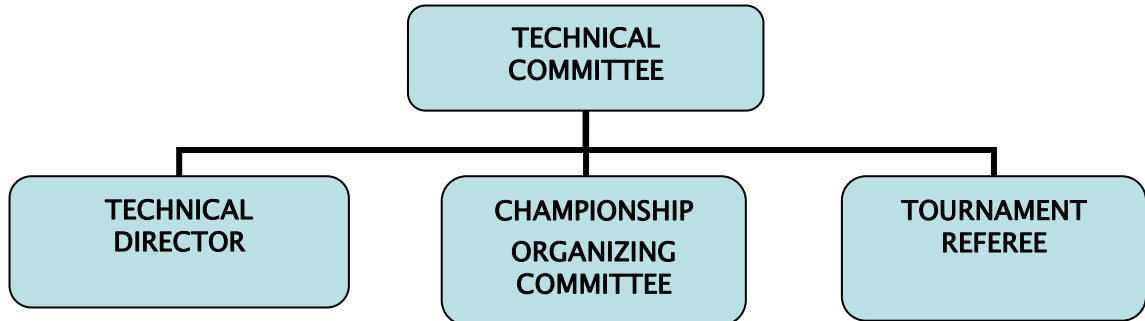
- Group B: 2, 7/8/9/10/11/12, 13/14/15/16/17/18, 19/20/21/22/23/24
- Group C: 3, 7/8/9/10/11/12, 13/14/15/16/17/18, 19/20/21/22/23/24
- Group D: 4, 7/8/9/10/11/12, 13/14/15/16/17/18, 19/20/21/22/23/24
- Group E: 5, 7/8/9/10/11/12, 13/14/15/16/17/18, 19/20/21/22/23/24
- Group F: 6, 7/8/9/10/11/12, 13/14/15/16/17/18, 19/20/21/22/23/24

In the Stage 2, the first and second qualified from each group play a panel of 16. In the winners round 1st, 2nd, 3rd and 4th places are defined.

f. TECHNICAL MEETING

The Technical meeting shall take place on September, Saturday 15th at 6:00 pm at the Condominio Plenitud, room to be confirmed.

9. AUTHORITIES



a. TECHNICAL COMMITTEE

The Technical Committee shall be responsible for all matters regarding the direction of disciplinary and technical issues of the competitions, such as decisions about the development of the events, seeds, competition draws, team conformation, protests of any kind, accreditations, and all decisions necessary for the success of the championship.

The Technical Committee shall be composed by two (2) members of the FPS member countries (appointed by the FPS), the President of the Pan American Squash Federation (or designate), the President of the Colombian Squash Association and the Championship Technical Director. The Director of the Organizing Committee and the Tournament Referee shall also take part of the Committee as guests. The Technical Director will be responsible for confirming the Technical Committee (pending availability of personnel).



Any requirement or request must be processed by the delegate through the Technical Director who must address the Technical Committee.

The Committee will attend to all requests presented and will be responsible for all disciplinary matters. The Committee's decision shall be considered as final and cannot be appealed.

The Technical Committee is empowered to:

- Give warnings
- Suspend any player from the Championship, and / or any other member included in the delegation
- Inform to the according National Association, FPS, WSF, PSA AND WISPA, of all offenses or infractions committed by the players
- Require proof of legitimacy or other evidence of an injury, illness, or any other emergency situation that require the player to leave an event or the championship due to such cause.

b. TECHNICAL DIRECTOR

Shall be responsible for the organization, coordination and supervision of all squash competitions such as the general and daily scheduling of events, allotment of courts for training and competition. Will be the maximum championship authority and will be responsible for coordinating all activities and events of such, based on regulations stated in this Technical Manual and any conventions or resolutions of the Technical Committee.

c. CHAMPIONSHIP ORGANIZING COMMITTEE

Shall be responsible for appointing and supervision of administrative and support personnel, provide any required supplies, and coordinate any other logistic activities such as lodging, transport, food, hydration, social activities, press facilities, etc.

d. TOURNAMENT REFEREE

Shall be responsible for the officiating of the championships, including all matters regarding referees for the selection, appointment, and supervision of national and international referees according to the regulations set up for the Championship, and this will be in force before facing any disagreement in connection with the Championship Regulations.

The Tournament Referee is responsible for:

- Making sure the tournament is conducted according to the WSF Regulations for the Games in force. He is the final authority for the interpretation of the Regulations.
- Acting as WSF Representative during the Tournament as far as regulations and refereeing is concerned.
- Selecting the number of officials duly qualified for the event.



- Organizing as many sessions as necessary to make the officials to become familiar with all the rules, interpretations in force and the code of behavior.
- Assuring a good supply of balls approved by the WSF as well as other appropriate elements: Draws, boards, pens, official clock, microphone, cleaning implements, first aid equipment.
- Coordinating identification, uniforms, lodging, meals, tickets, and access to social events for referees.
- Appointing an Assistant Tournament Referee, when there is more than one venue.
- Making up a general Tournament Report for the Organization of the 2012 Pan-American Junior Championships.

e. PROTESTS

Any technical nature protest must be submitted in writing to the **Technical Committee** within maximum two (2) hours after the match. Any protest must be including a deposit of US\$100.00 (One hundred American dollars) or its equivalency in the currency of El Salvador. The decision taken by the Committee shall be announced before the beginning of the following competition and cannot be appealed.

In case a delegate wishes to object to the score of a match, this claim must be submitted in writing before the Tournament Referee, who will decide about such objection. Any pronouncements made by the Referee during a match concerning Squash Regulations cannot be appealed.

10. SEEDS

A Seeding Committee will be named by the FPS to determine the seeds for each event. Draws of all events will take place at the Technical Meeting. At the end of the Technical Meeting each country will received a copy of each draw.

11. ATHLETES AGE

An athlete's age as of September 22nd, 2012 will determine his or her eligibility for each age category. .This will be verified by passport for foreign athletes or id card for Colombian.

12. PROTECTIVE EYEWEAR

As establish for the WSF, FPS and FEDESQUASH, for all junior athletes under 19 years of age, the use of eyewear protection is mandatory To facilitate the use of eyewear protection, the organization will provide with a pair of OLIVER eyewear protection, sponsored by the same brand.



13. OFFIACING

Each country delegation must include at least one (1) FPS certified referee. The organization will cover the following expenses for the referee: hotel, meals, transport hotel-venue-hotel and uniforms (2 polo shirts).

14. UNIFORMS

The athletes from the same country must wear the same uniform for Doubles and Teams Events.

15. OFFICIAL BALL

Because the city of Bogota has an altitude above sea level greater than 1,000 meters, the official ball is competition Dunlop green dot.

16. COMPETITION SCHEDULE

DATE	EVENT	HOUR	PLACE
Sep 15	Arrival of delegations	All day	
Sep 15	General Technical Meeting	6:00 pm	Cond. Plenitud
Sep 16	Singles Event M&F, U19	9:00 am to 8:00 pm	Club Guaymaral
Sep 17	Singles Event M&F, U19	9:00 am to 8:00 pm	Club Guaymaral
Sep 18	Singles Event M&F, all categories, Doubles U19	9:00 am to 8:00 pm	Club Guaymaral
Sep 19	Doubles Event M,F y Mx, Singles S17, S15, S13 y S11	9:00 am to 8:00 pm	Club Guaymaral
Sep 20	Doubles Event M,F y Mx, Teams M&F, Singles S17, S15, S13 y S11	9:00 am to 8:00 pm	Club Guaymaral
Sep 21	Teams Event M&F, Singles S17, S15, S13 y S11	9:00 am to 6:00 pm	Club Guaymaral
Sep 22	Teams Event M&F, Singles S17, S15, S13 y S11	9:00 am to 6:00 pm	Club Guaymaral
Sep 22	Closing Dinner and Awards	8:00 pm	To be confirmed
Sep 23	Departure of delegations	All day	



17. MEDICAL INSURANCE

The host club will have first aid care in their facilities but each participating country will present at the time of payment of registration a copy of international medical insurance for each of their athletes.

18. OVERVIEW OF THE CITY

Temperature:

Maximum: 20° C

Minimum: 9° C

Average: 14° C

Sun:

Sunrise: 06: 00 am

Sunset: 18:00 pm

Altitude above sea level: 2.600m

Population: 8.000.000